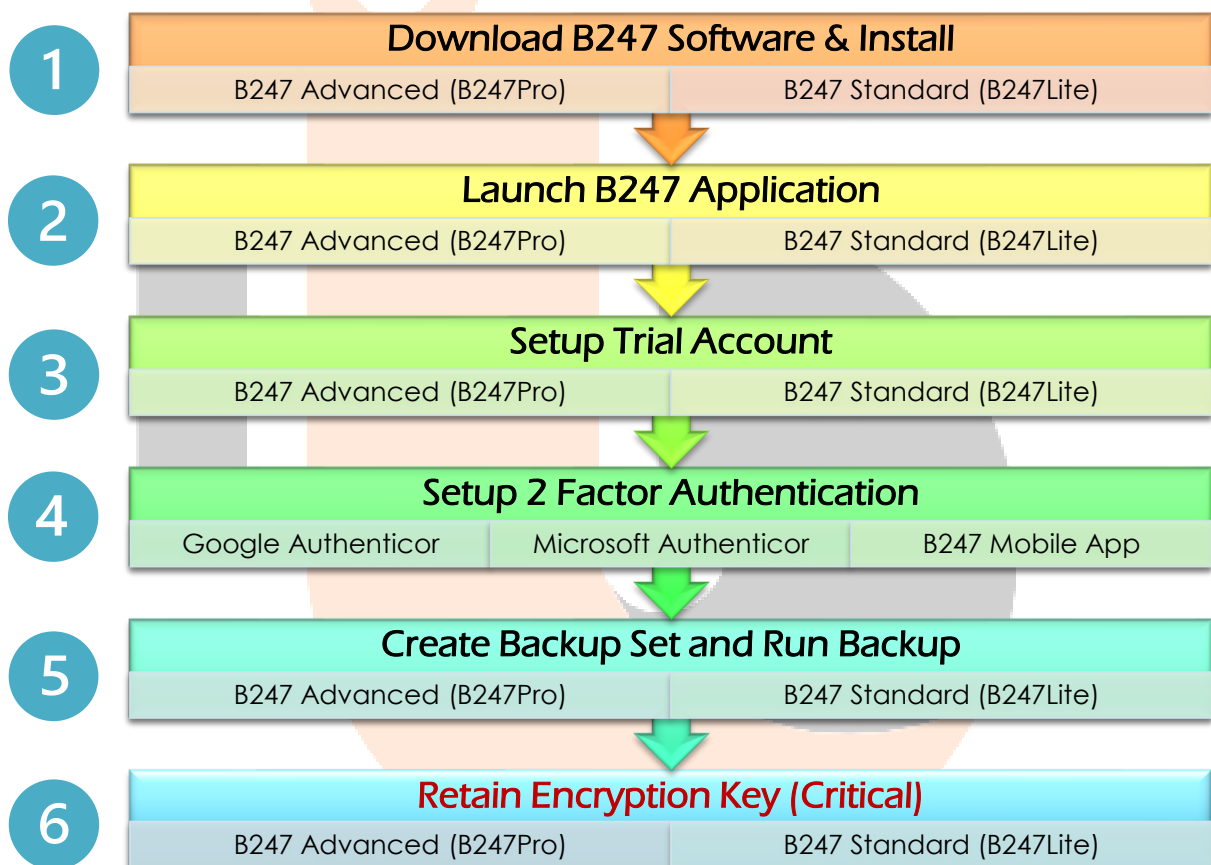




^{24/7}
Backup Manager Standard & Advanced v9

Basic Guide - How to use it?

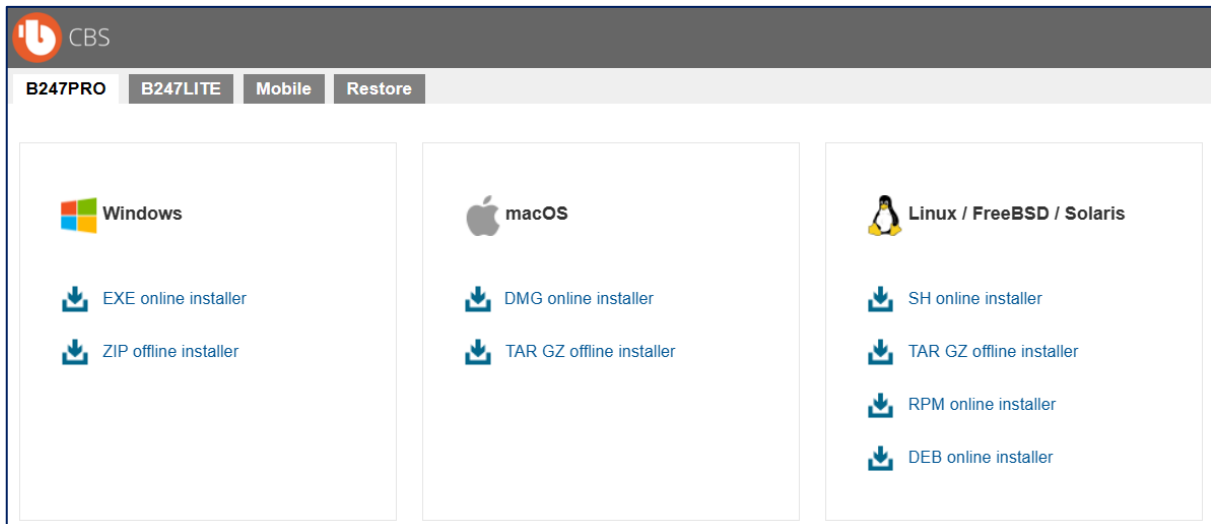
Here is basic *'how to use it'* guide, refer to relevant QuickStart Guides for further details.



1. Download & Install B247 Application

After **Checkout**, refer to the download link, download installer package for your relevant OS, i.e., Windows, macOS, Linux to name a few.

Install application on your computer/server by accepting our License Agreement.



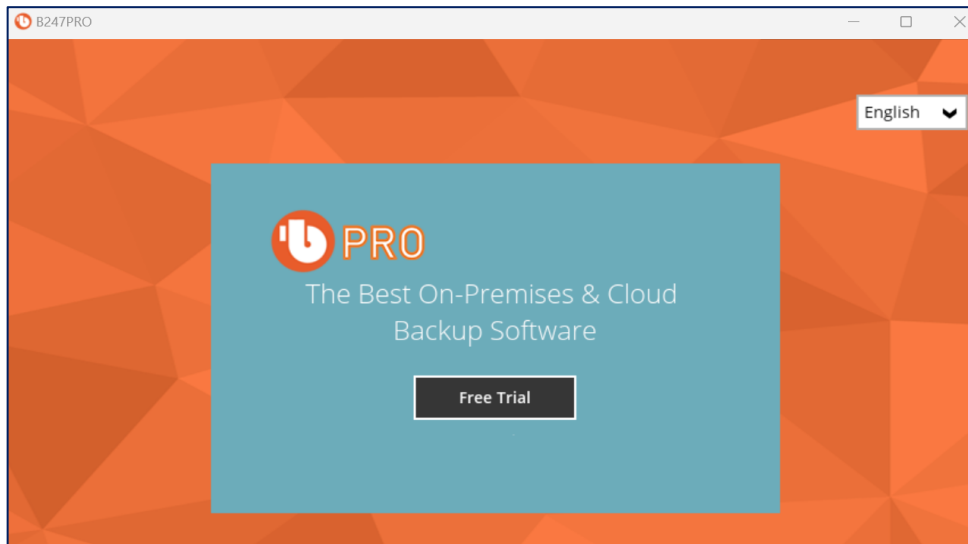
2. Launch B247 Application

Based on your trial subscription, launch B247PRO or B247LITE backup client.

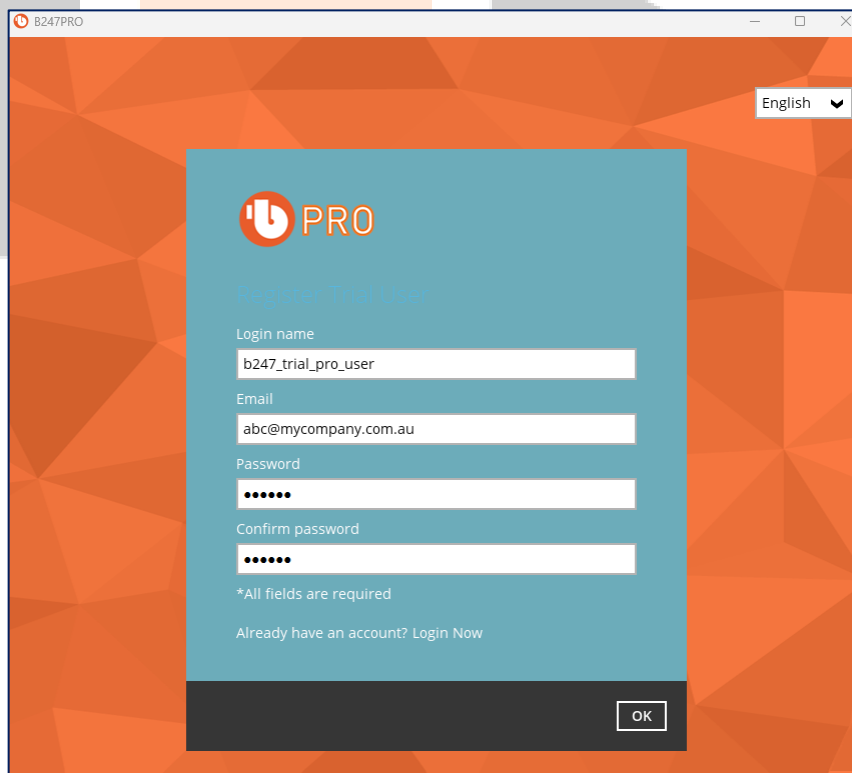
3. Setup Trial Account

Click **Free Trial** to create your account.

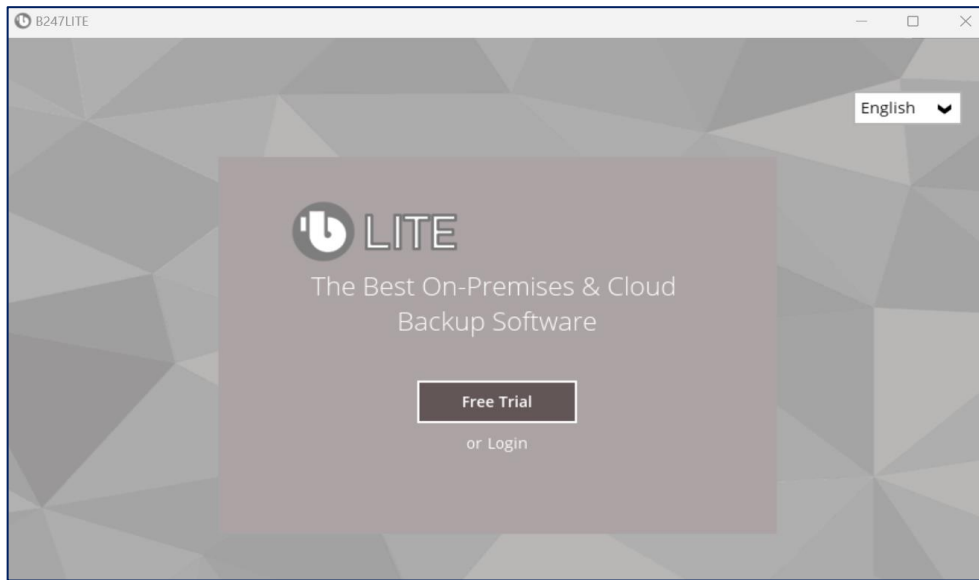
B247PRO Client



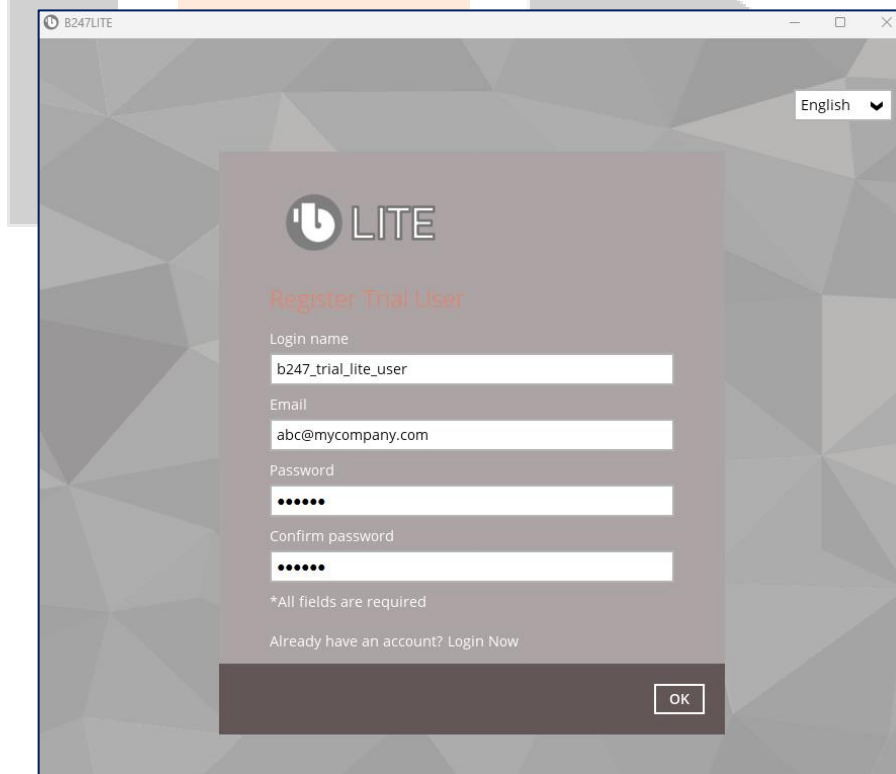
Register for Advanced (B247PRO) Trial account using unique username, password and same email address used during Checkout.

A screenshot of the B247PRO Client application window showing the registration form. The window title is 'B247PRO'. The background is orange with a geometric pattern. In the top right corner, there is a language dropdown menu set to 'English'. The main content area features a blue box with the B247PRO logo and the text 'Register Trial User'. Below this text are four input fields: 'Login name' with the value 'b247_trial_pro_user', 'Email' with the value 'abc@mycompany.com.au', 'Password' with masked characters '*****', and 'Confirm password' with masked characters '*****'. Below the input fields, there is a note '*All fields are required' and a link 'Already have an account? Login Now'. At the bottom right of the blue box is an 'OK' button.

B247LITE Client

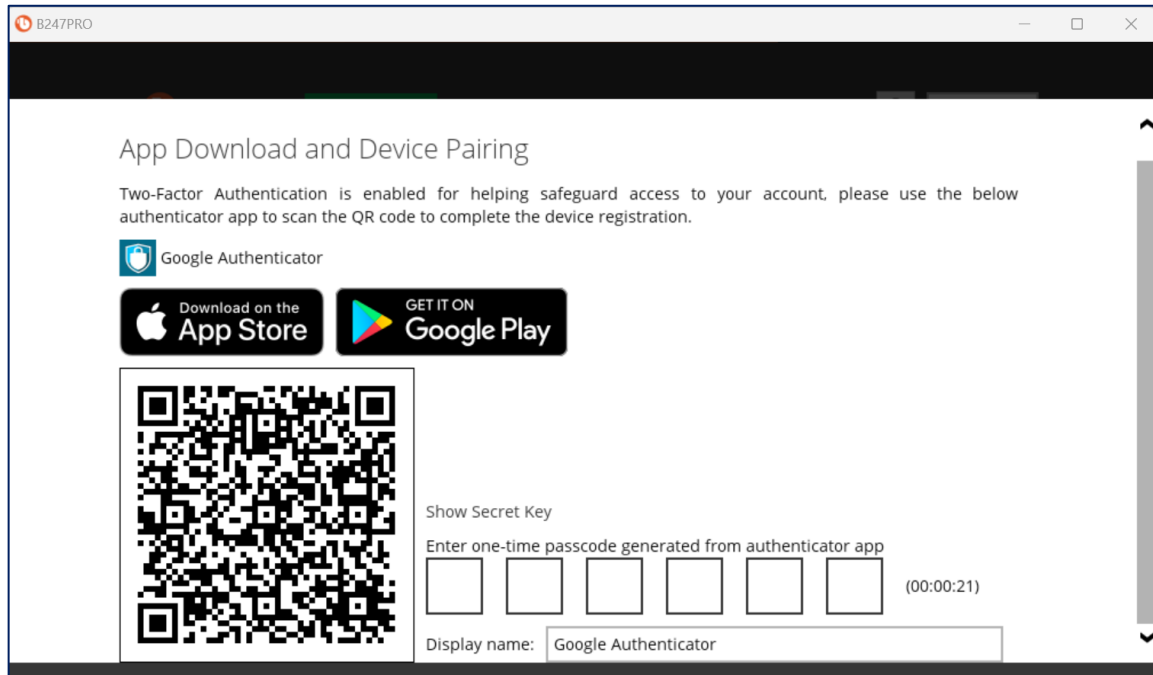


Register for Standard (B247LITE) Trial account using unique username, password and same email address used during Checkout.



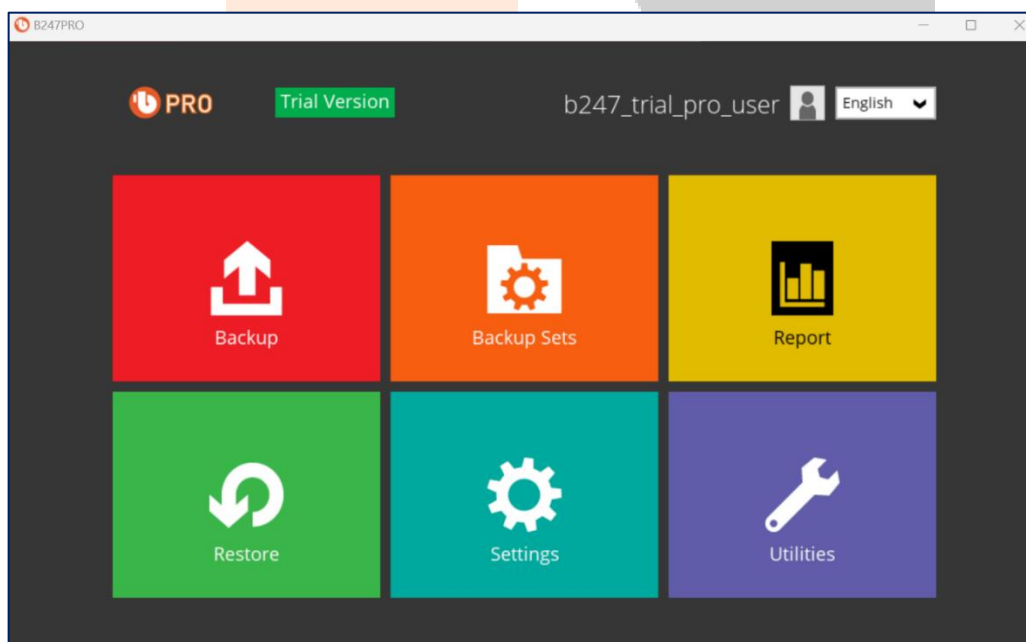
4. Setup 2 Factor Authentication

Download Google/Microsoft Authenticator and scan the QR code.
Punch in one time passcode to complete registration

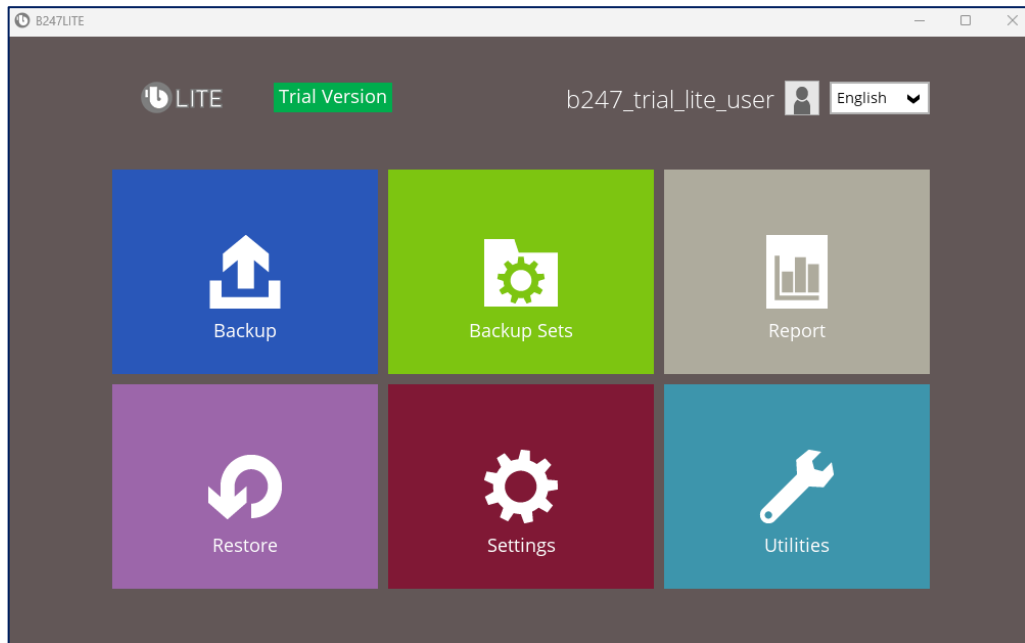


Installed backup Clients' *Look & Feel*

B247PRO Client

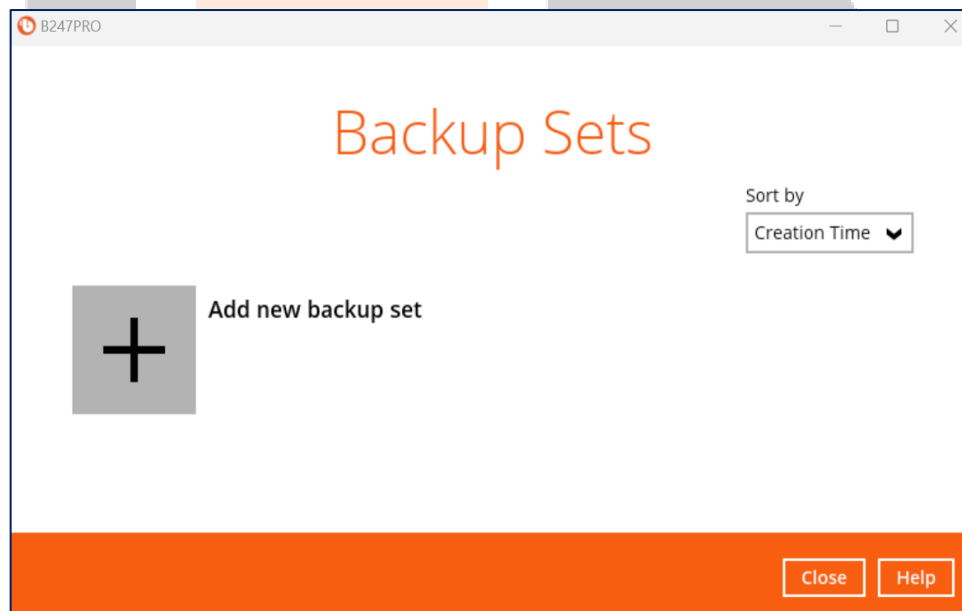


B247LITE Client

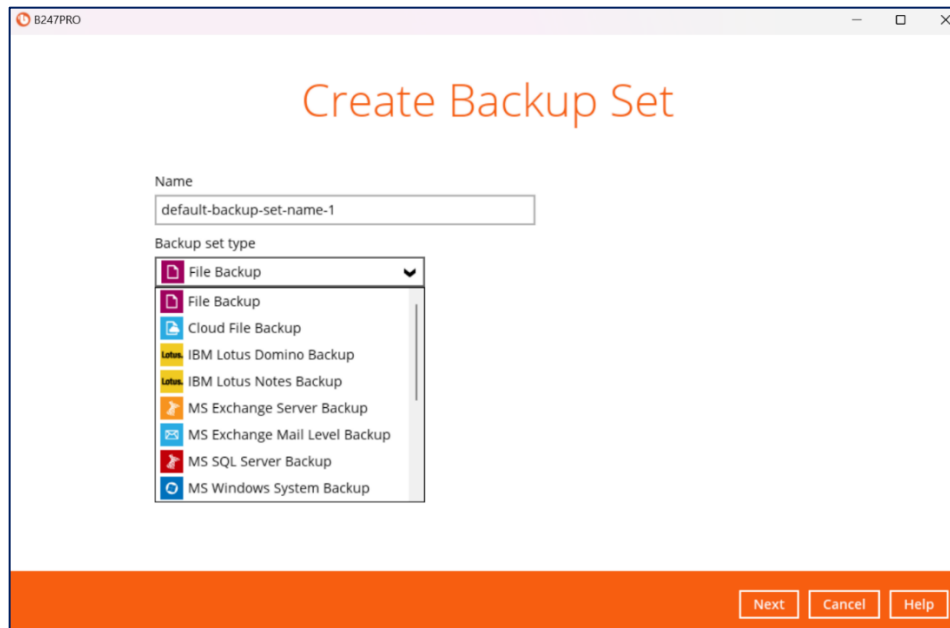


5. Create Backup Set

Click + sign to create your first **Backup Set**

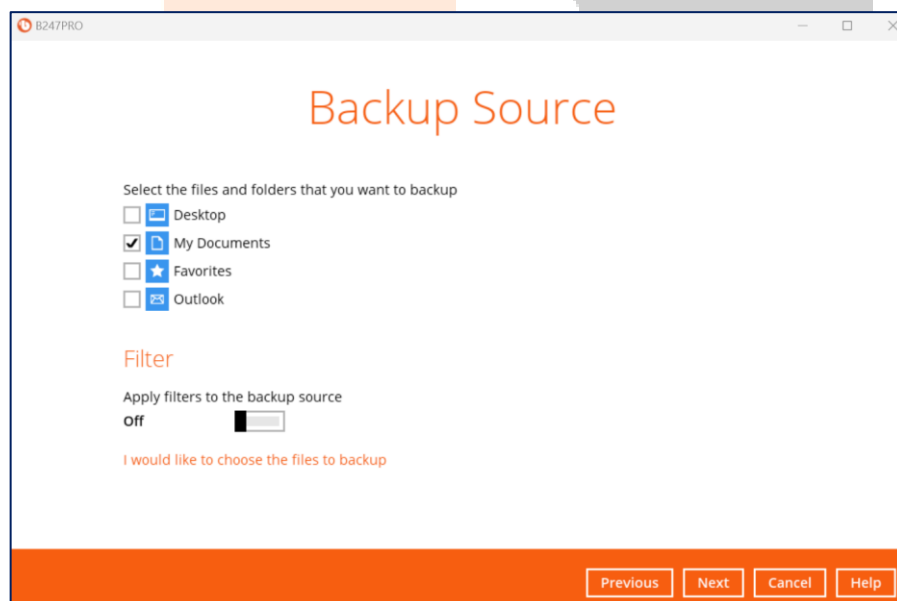


Create **Backup Set** based on files that require backed up, e.g., File backup, Office 365 backup, Database backup etc.



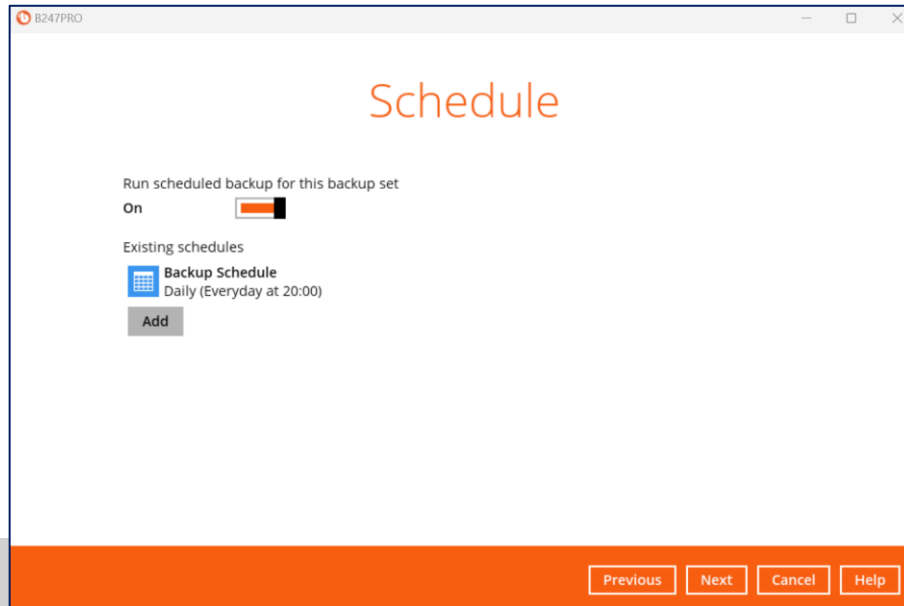
5.1 Select Backup Source

Select Backup Source as needed, customise selection by applying filter or individually selecting files from Cloud/Network share.

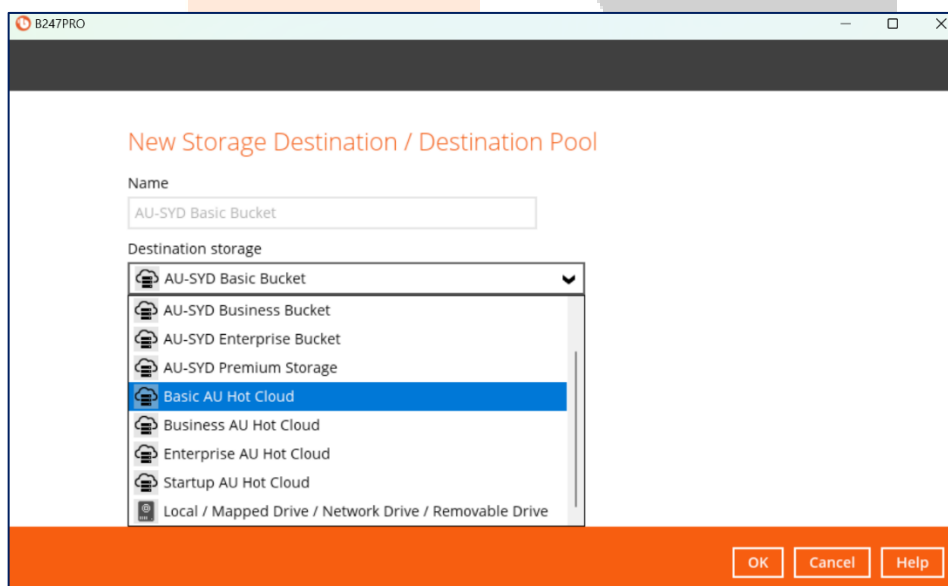


5.2 Adjust Backup Schedule

Select how often backup needs to run. By default, Backup Scheduler runs at 8pm every day, you can adjust this setting as required.

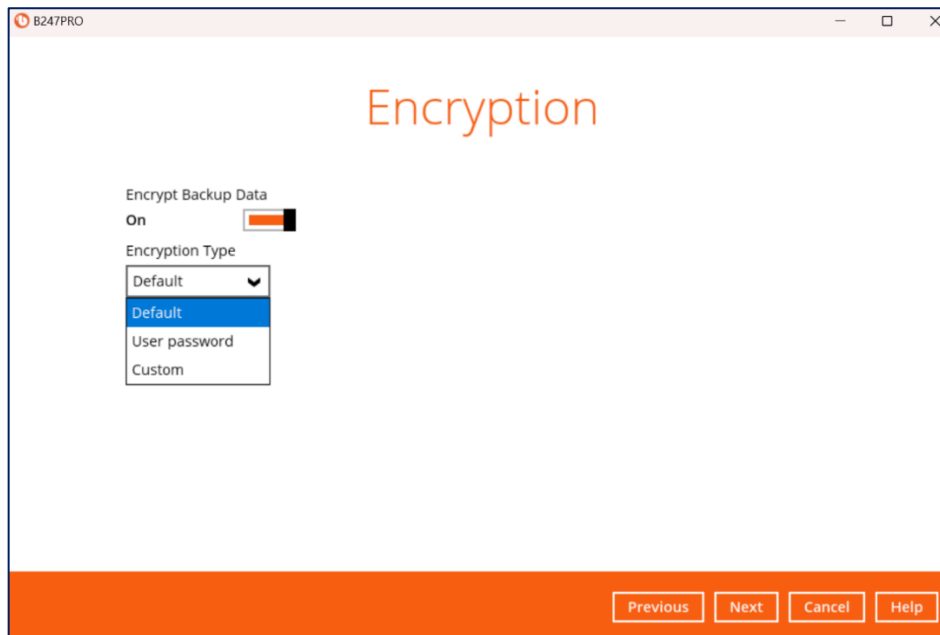


Select **New Storage Destination** as per the chosen plan during signup. It's important that you select storage correctly, contact our Technical support should you require assistance with storage selection.



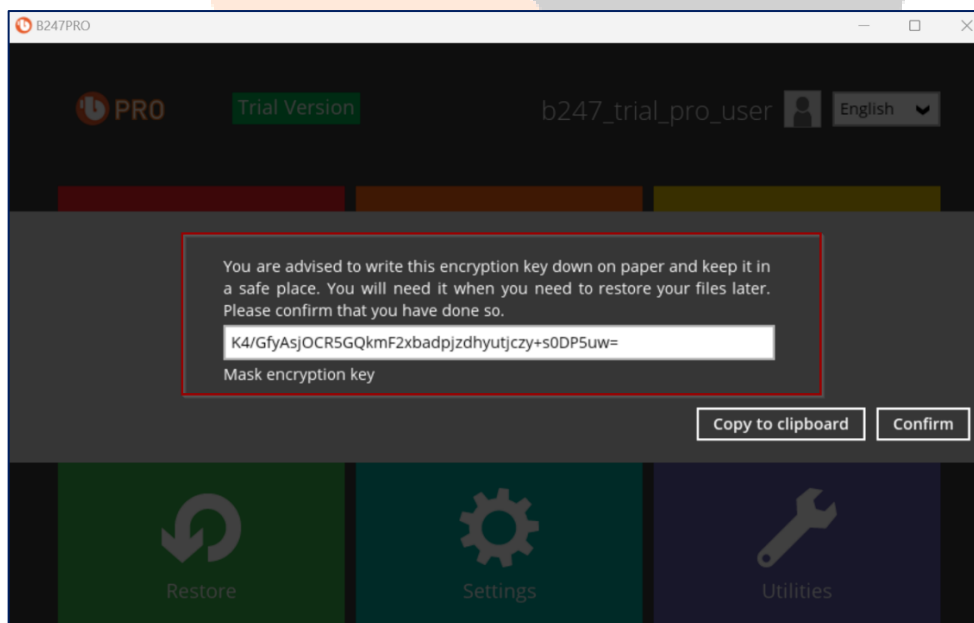
5.3 Backup Data Encryption

From dropdown, select how would you like to encrypt your data; by default, our application generates 48 Bit Encryption key. You can turn Encryption **Off**, but it's not recommended.

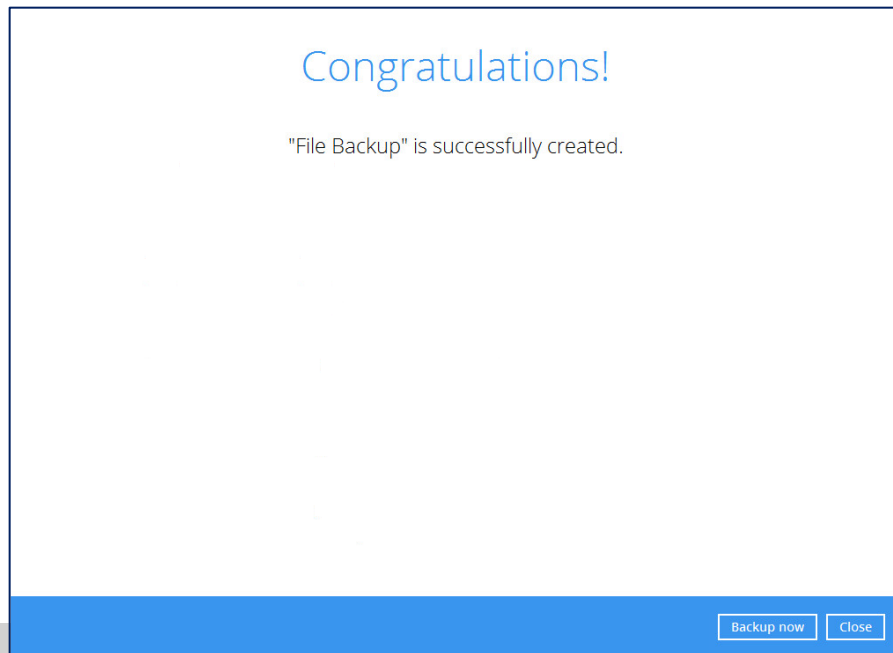


6. Retain Encryption Key

Please unmask encryption key and it's critical to store it safely at your end, without encryption key your files can not be restored. Hashed encryption key is stored in your PC, even we don't have access to it.



Upon successful creation of the backup set, the following screen will appear.



You can click **Backup now.**

Storage Destination

You may choose any Destination storage during Trial; however, we highly recommend to select storage as per the chosen plan during signup. Otherwise, incorrect selection might introduce complication and incorrect charges after Trial.

Regular Plans	Destination Storage
Basic (Default)	Basic AU Hot Cloud
Basic (Containerised Storage Bucket)	AU-SYD Basic Bucket
Basic (Optimised Redundant Storage)	AU-SYD Premium Storage
Startup (Default)	Startup AU Hot Cloud
Startup (Containerised Storage Bucket)	AU-SYD Startup Bucket
Startup (Optimised Redundant Storage)	AU-SYD Premium Storage
Business (Default)	Business AU Hot Cloud
Business (Containerised Storage Bucket)	AU-SYD Business Bucket
Business (Optimised Redundant Storage)	AU-SYD Premium Storage
Enterprise (Default)	Enterprise AU Hot Cloud
Enterprise (Containerised Storage Bucket)	AU-SYD Enterprise Bucket
Enterprise (Optimised Redundant Storage)	AU-SYD Premium Storage